

<i>Document no.:</i>	
1. <i>Project name:</i> UNGEINVOLVERING I UDVIKLINGEN AF NY FN-BIODIVERSITETSAFTALE	
2. <i>Applicant (lead institution)</i> <i>Organization:</i> Nordisk Ministerråd, NBM <i>Postal address</i> Traðagøta 38, FO-165 Argir <i>Country</i> Færøerne <i>E-mail:</i> siggaj@us.fo <i>Phone:</i> +298 234346 <i>National organization registration number</i> <i>Manager in charge/signatory</i> Eva Juul Jensen <i>E-mail:</i> ejj@mst.dk <i>Phone:</i> +45 93587949 <i>Project manager:</i> <i>E-mai :</i> <i>Phone:</i>	
3. <i>Project start date:</i> 1-01-2020	5. <i>Total project budget:</i>
4. <i>Project completion date:</i> 31-12-2020	1.829.000dkk
6. <i>Date and signature (Manager in charge/signatory)</i>	

Project aim:

7. Background: NBM funds research projects within the field of biodiversity in the Nordic region.

Nordisk Ministerråd og Nordisk Råd ønsker at bakke op bag beslutning på seneste partskonference i CBD (COP14) om at inddrage de unge i at formulere nye biodiversitetsmål, som skal erstatte de nuværende såkaldte Aichi-biodiversitetsmål, der udløber i 2020. Formålet er at få input til nye mål og sikre ejerskab til den nye plan og bidrage til dens implementering.

Projektet er et nordisk samarbejdsprojekt mellem Nordisk Ministerråd/NBM, Nordisk Råd, UNR og Nordbuk startet med fase I i 2019 med udvikling af en værktøjskasse og en tilhørende manual til afholdelse af workshops vedrørende ny global aftale om biodiversitet, samt deltagelse i internationale aktiviteter af en ungedelegation som kompetenceudvikling og til at skabe netværk.

De nordiske lande er blevet opfordret til at benytte materialet som forberedelse til det nordiske ungetopmøde, der er del af fase II i projektet. Værktøjskassen og manualen vil ligeledes blive anvendt i forbindelse med Ungetopmødet. Værktøjskassen er blevet oversat til de nordiske sprog, så unge i de nordiske lande lettere kan anvende materialet til afholdelse af nationale workshops og møder. Værktøjskassen vil foreligge i slutningen af august 2019 sammen med en manual til anvendelse af den.

Der søges om midler til udførelse af fase II i projektet Ungeinvolvering i udviklingen af ny FN-biodiversitetsaftale.

Fase II indeholder tre hovedelementer udover afrapportering, det er et nordisk ungetopmøde i februar 2020, deltages af en ungedelegation til CBD Open Enden Working Group i februar 2020/juli 2020 og en sideevent til CBD COP 15 med en ungedelegation.

Formålet med fase II er at involvere unge fra hele Norden i drøftelser om udviklingen af ny global aftale om biodiversitet gennem diverse ungeaktiviteter såsom et nordisk ungetopmøde, som vil levere et set anbefalinger, som bliver præsenteret til en sideevent til CBD COP 15 i efteråret 2020.

8. Main aim(s):

- At give unge mulighed for at tage stilling til fremtidig beskyttelse og forvaltning af jordens ressourcer og lade dem få direkte indflydelse på de globale forhandlinger af en ny aftale
- At give unge mulighed for at bidrage til implementering af global aftale om biodiversitet
- At give unge øget indsigt i og forståelse af biodiversitetens betydning
- At give unge indflydelse på nationale og globale beslutningsprocesser
- At bidrage direkte til implementering af verdensmål 16, som skal sikre deltagerbaserede og repræsentative nationale og globale beslutningsprocesser.

9. Main results(s):

- Et koordineret nordisk ungdoms bidrag i form af rekommandationer til en global aftale og aktivt bidrage til den internationale forhandlingsproces
- De nordiske samfund bliver bevidste om nødvendigheden af at stoppe tabet af biodiversitet og det internationale samarbejde om biodiversitet

Project activities:

<p>10. Activities and their results:</p> <ul style="list-style-type: none"> feb 2020 Ungetopmøde for nordisk ungdom med udgangspunkt i værktøjskassen indspil til den international proces feb 2020/27.-31.juli 2020 Deltagelse i CBD OEWG session Nordisk ungdoms indspil til ny biodiversitetsaftale okt. 2020 Side-event til CBD cop 15 Nordisk ungdoms indspil til ny biodiversitetsaftale okt/nov 2020 Præsentation og perpektivering af projektet til Nordisk Ministerråds MR-MK eller EK-MK efter aftale og Nordisk Råds session 72 		Policy development
		Study/report
		Evaluation
	X	Communication
		Skills enhancement
	X	Networking
X	Workshop	
	Best practices	
	Other	
<p>11. Activity specific indicators of success, and/or performance targets:</p> <ul style="list-style-type: none"> Mindst 400 nordiske unge deltager til Ungetopmødet Et sæt af anbefalinger bliver leveret til de nordiske miljøministre og CBD processen fra nordisk ungdom om ønsker til den nye FN-biodiversitetsaftale De unge repræsenterer Nordens diversitet - med henblik på køn, land, storby eller ude på landet med videre er repræsenteret i så vid udstrækning som mulig - både som projektambassadører og i delegationsgruppen Mindst 20 ungeprojektambassadører 5-8 delegationsdeltagere til CBD WG session og til CBD cop 15 At alle nordiske lande er repræsenteret til ungetopmødet i februar 		
<p>12. Restrictions and limitations:</p> <p>Projektet indeholder ikke organisering af workshops i de nordiske lande, som efter planen bliver organiseret af landene i 2019 på baggrund af værktøjskassen og manualen udviklet i fase I.</p> <p>Projektet opfordrer landene til at afholde workshops og har støtte fra de nordiske miljøministrene.</p>		

Nordic synergy

<p>13. Give concrete examples of how the project will generate Nordic synergy.</p> <p>Projektet vil give et koordineret indspil fra nordisk ungdom til den internationale process vedrørende udvikling af ny biodiversitets aftale.</p> <p>Projektet vil i Norden skabe debat og øge indsigten i biodiversitetstilstanden, udfordringer og behovet for nye mål.</p> <p>Projektet støtter op om de demokratiske processer i Norden og bidrager til deltagerorienteret og transparente beslutningsprocesser (jf Verdensmål 16)</p>
<p>14. What need to strengthen the Nordic cooperation within the environmental sector has been identified, and how will the project contribute to this?</p> <p>Nordisk koordinering giver en fælles nordisk stemme til de unge og sammen vil de unge i de nordiske lande få mere indflydelse på processen og udviklingen af nye mål.</p>

15. Describe how the project will contribute to national work on nature conservation and/or cultural environment.

Projektet vil i Norden skabe debat og øge indsigten i biodiversitetstilstanden, udfordringer og behovet for nye mål for biodiversitet og vil give de unge mulighed for at stille forslag og bidrage til den nationale stillingtagen til ny global aftale for biodiversitet.

De unge vil få indsigt i og forståelse for globale processer og samspillet mellem nationale interesser og globale hensyn og samarbejder.

Projektet vil give de unge indsigt i eksisterende biodiversitetsstrategier og de unge vil skulle tage stilling til deres eget bidrag når nye mål for beskyttelse af naturen skal implementeres.

16. Project results' contribution to international work and/or commitments on nature conservation and/or cultural environment.

Projektet vil give et koordineret indspil fra nordisk ungdom til den internationale process vedrørende udvikling af ny biodiversitets aftale.

Projektet vil etablere styrket samarbejde blandt de unge i Norden og etablere netværk med unge fra andre dele af verden.

Projektet vil give de unge en større forståelse for internationale forhandlinger og samarbejder samt indsigt i hvorledes verdens samfundet arbejder for at sikre løsninger til fælles udfordringer.

Project implementation

17. Timetable and milestones:

feb 2020	Ungetopmøde for nordisk ungdom
feb 2020/27.-31.juli 2020	Deltagelse/site event med en nordisk ungedelelegation CBD WG session
okt. 2020	Site-event til CBD cop 15
okt/nov 2020	Præsentation og perspektivering af projektet for Nordisk Ministerråds MR-MK eller EK-MK efter aftale og Nordisk Råd session 72

Styregruppen mødes og tager stilling til milepæle vedr. format og indhold i ungetopmødet, ungedelelegationens aktiviteter på CBD WG sessionen og CoP 15 site event samt præsentation og perspektivering af projektet for Nordisk Ministerråds MR-MK eller EK-MK efter aftale og Nordisk Råd session 72.

18. Communication plan:

Der vil blive udarbejdet en ambitiøs kommunikationsplan bestående af en netværksstrategi til brug for de unges kommunikation til egne netværk samt kommunikerer via sociale medier mv.

Projektet vil oprette selvstændig profil på de sociale medier – facebook, instagram og twitter – hvor det fremgår grafisk og i kommunikationen, at dette er et nordisk samarbejdsprojekt med medvirken og finansiering fra Nordisk Ministerråd med for eksempel synlige logoer. Herefter vil der anvendes netværksstrategi, hvor ungeprojektambassadører deler med deres netværk, Global Youth Biodiversity Network vil dele med deres netværk og så videre.

Netværksstrategien suppleres med kommunikation i nyhedsmedier med fokus på det politiske engagement i samarbejde med kommunikationsafdelingen i Nordisk Ministerråd.

Til hvert event, det vil sige til ungetopmødet, forhandlingsmødet i CBD og til side eventen til CBD cop 15, vil der udarbejdes en detaljeret kommunikationsplan.

Projektlederen vil udarbejde materiale til kommunikationskanalerne og i al kommunikation vil fremgå, at der er tale om et nordisk samarbejdsprojekt med medvirken og finansiering fra Nordisk Ministerråd.

19a. Stakeholder analysis:

Ungdomsorganisationer, beslutningstagere og grønne organisationer i de nordiske lande samt på globalt plan er alle stakeholdere i dette projekt.

Målgruppen for projektet er nordisk ungdom – UNR og Nordbuk – Nordisk Ministerråd og Nordisk Råd igangsætter og faciliterer processen samt opretter kontakt til Global Youth Biodiversity Network, GYBN og CBD.

19. How and when will the main results be reported and used?

Projektet afholder en side event til CBD cop 15 hvor nordisk ungdom præsenterer deres anbefalinger til den nye FN biodiversitetsaftale.

Projektet afsluttes med en præsentation og perspektivering for Nordisk Miniseråds MR-MK eller EK-MK i 2020 efter aftale og Nordisk Råd session 72 efter CBD CoP 15.

	Conference
	Seminar/webinar
	Network
	Exhibition
	Publication
	Report
X	Other: side event til CBD cop 15

20. Risk assessment:

Projektets success er betinget af opbakning fra unge i Norden via blandt andet Nordbuk og UNR.

Participants

21. Countries participating in or covered by the project (please mark with an X)

X	The whole of the Nordic Region	The Faroe Islands (FO)	Russia (RU)
	Denmark (DK)	Greenland (GL)	The Arctic
	Finland (FI)	Åland (AX)	Other EU member states
	Iceland (IS)	Estonia (EE)	Rest of Europe
	Norway (NO)	Latvia (LV)	Other countries
	Sweden (SE)	Lithuania (LT)	

<p>23. How is the project supported at national level?</p> <p>Projektet er opbakket af de nordiske miljøministre, nogle lande planlægger allerede afholdelse af nationale ungeworkshops vedrørende biodiversitet med henblik på at definere nationale præferencer og holdninger.</p>	
<p>24. Project organisation:</p> <p>Projektet organiseres med en ungeråd givergruppe som sparringspartner og som leverer til projektlederen. Desuden vil projektorganisationen bestå af en styringsgruppe, som beslutter og leder, der udfører.</p> <p>Et antal møder vil blive aftalt hvor styringsgruppen, projektlederen og en repræsentant fra ungedelegationen drøfter projektet og tager strategiske beslutninger i forhold til det nordiske ungetopmødet og de øvrige internationale aktiviteter.</p>	
<p>25. Projektleder:</p>	<p>26. Project group:</p> <p>Christa Elmgren, UNR Idah Klint, Nordbuk Sigga Jacobsen, NBM/NMR Ungeråd givergruppen</p> <p>26 Styringsgruppe:</p> <p>Anna Maria Hill Mikkelsen, NMR Eva Juul Jensen, Nordisk Ministerråd, NBM Mette Gervin Damsgaard, Nordisk Råd UNR repræsentant Nordbuk repræsentant Repræsentant for Ungedelegationen lande repræsentater Ann-Katrine Garn, IUCN Denmark</p>

Performance assessment, evaluation and follow-up

<p>27. How will the project be evaluated and the results assessed?</p> <p>Der er indarbejdet en evalueringskomponent bestående af evaluerings-spørgsmål i værktøjskassen til brug for ungeinvolvering.</p>
<p>28. How will the project be used or continued after the project-completion date?</p> <p>Opbygning af viden om biodiversitet, det internationale samarbejde og de etablerede ungenetværk vil kunne benyttes i andre sammenhænge hvor Norden ønsker fælles indsats og løsninger.</p>

Sector-specific items

29. Sector-specific questions:

29a. Describe with concrete examples how the project will contribute to the meeting of the [Summary: Programme for Co-operation on the Environment and Climate 2019-2024](#). Specify which objectives in the action plan the project will contribute to.

Dette projekt er unik idet det vil bidrage direkte til udviklingen af ny FN- biodiversitetsaftale som angivet i samarbejdesprogrammet 2019-2024 kapitel 5.2 "aktivt delta i processen afseende nye globale mål efter 2020 i konventionen om biologisk mangfold" ved at facilitere nordisk ungdom at deltage i FN processen.

Budget

Costs (DKK)	2020	20__	20__
30. Salary/fees/social security contributions			
31. Meetings			
32. Travel			
33. Communicating outcomes, incl. publication costs			
34. Performance assessment, evaluation and auditing			
35. Indirect costs (overheads)			
36. Misc. costs			
37. Total project costs			
38. Notes on expenses: Rejserudgifter er en stor post i budgettet. Det dækker for ungedeltagere til det nordiske ungetopmødet i februar 2020, til en ungedelegation til CBD forhandlingsmøde og til en ungedelegation til CBD cop 15 i okt 2020			
Income (DKK)			
39. Self-financing contribution – Nordisk Råd			
40. Amount applied for from the Nordic Council of Ministers in this application			
41. Other amounts received from the Nordic Council of Ministers			
42. National funding from Nordic countries			
43. Contributions from neighbouring countries			
44. EU funding			
45. Other funding			
46. Total project income			
47. Notes on income:			
Amounts (thousand DKK)	2019	20__	20__
48. Previous NCM funding			

Inter-sectoral strategies

Children and young people, gender equality and sustainable development are horizontal perspectives that imbue everything the Nordic Council of Ministers does. Does your project incorporate one or more of these perspectives in its content and/or organization? What impact will the project have on children and young people, equality and diversity, and sustainable development?

49. How does the project relate to children and young people?	<p>Involvering af unge i udviklingen af ny global aftale om biodiversitet post 2020 vil give de unge ejerskab, engagement og tillid til de politiske processer og systemer. Nye mål for beskyttelsen af klodens biodiversitet og naturressourcer adresserer ungdommens muligheder og levevilkår nu og i fremtiden. Projektet sikrer, at unge oplyses om den politiske proces og medvirke til at give dem indflydelse på indholdet af den globale aftale for biodiversitet.</p>
50. Describe how the project contributes to improved equality and diversity:	<p>Der er fokus på lige inddragelse af både kvinder og mænd i projektet og at give ligeværdig stemme til begge køn. Der vil også være fokus på, at Nordens diversitet med henblik på køn, land, storby eller ude på landet med videre er repræsenteret i så vid udstrækning som muligt.</p>

51. How does the project relate to sustainable development?

Projektet vil bidrage til implementering af:

SDG 17 Partnerskab for handling

SDG 16 Fred, Retfærdighed og stærke institutioner

SDG 15 Livet på land

SDG 14 Livet i Havet

SDG 13 Klimaindsats

Further information

52. The following appendices are attached and submitted along with the application:

Toolkit Together Towards a Global Deal for Nature and People

Manual for Organizing Youth Consultations – Together Towards a Global Deal for Nature and People

53. Contact person in the lead institution:

Sigga Jacobsen

54. Auditor for the lead institution:

Guidelines for applications for project funding

Nordic funding

Every year, approximately 500 projects and other forms of activity are run by or on behalf of the Nordic Council of Ministers (NCM), and approximately 10-15 projects are yearly financed by the NBM. The main criterion for project funding by NCM and NBM is that the project must benefit the Nordic countries and autonomous territories and generate Nordic synergy. The project must therefore meet one or more of the synergy criteria. Failure to answer the questions on Nordic synergy will lead to immediate rejection of the application.

Submissions

The application is submitted to the NBM secretariat as instructed.

Nordic involvement

Involvement by multiple Nordic countries provides better support for projects at national level, facilitates communication of the outcomes and enhances the synergy effect. Projects must therefore involve minimum three Nordic countries (Denmark, Finland, the Faroe Islands, Greenland, Norway, Sweden or the Åland Islands). One Nordic country can however be replaced by Estonia, Latvia, Lithuania, or North-West Russia (regions of Murmansk, Karelia, Nenets, Archangelsk, or Komi), or the Arctic. Failure to comply with this requirement will lead to automatic rejection of the application.

Nordic synergy

In addition to synergy effects, the countries involved and other general criteria, applications are also assessed on the basis of NCM and NBM priorities. Each council of ministers draws up plans and programmes that reflect policy priorities and objectives for Nordic co-operation, so it is only natural that Nordic funding should be allocated according to these priorities and objectives, and that they should be taken into account when submitting applications.

Applicants should ensure that projects are firmly embedded in Nordic co-operation in terms of both policy and strategy.

- The project must be politically relevant, rooted in the Nordic environmental strategy and help implement Nordic policy on the environment.
- NCM and NBM strive to focus on activities that lead to visionary, forward-looking policy discussions in ministerial councils.
- NCM and NBM strive to focus on activities that raise the profile of Nordic co-operation among the general public in the Region.

What costs are covered?

Funding is not normally provided for activities undertaken by other international organizations or secretariats. Projects that receive funding must last for a limited period, but may be of such a nature that they contribute to ongoing activities after NBM's funding commitment comes to an end.

NBM funding may be used to cover the following costs, in part or in whole. Please note, however, that the assessment process takes other funding sources into account, including the self-financing contribution.

Project costs

Costs directly related to running the project can be covered.

Administrative costs

NBM can cover indirect costs incurred by the lead institution in association with the running of the project, e.g. premises, electricity, photocopiers and IT, but the contribution must be directly proportional to actual costs. The contribution must not be used to cover the lead institution's general or administrative costs. The project budget and contract should clearly stipulate the proportion of the funds applied for from NBM that will be used to cover administrative costs.

Travel and meeting costs

Travel and subsistence expenses, including allowances/per diems, may be paid to external parties invited to make presentations or represent NGOs at meetings, conferences, etc. Costs (including meals, staging, etc.) associated with seminars, conferences, etc. may be covered by funding from NBM.

External project staff

The cost of payments to project staff may be covered by funding from NBM. However, project staff are not employed by NCM, NBM, nor the Faroese EPA (unless the Faroese EPA is the lead institution). They are employed by the lead

institution (or one of its partners) and the body concerned assumes the responsibilities of the employer. NCM, NBM and the Faroese EPA do not therefore have responsibility as employers.

Instructions for completing the form

- Item 1. Name of the project. Please state the name in Danish, Norwegian or Swedish, and in English. Please avoid too long project names and the use of abbreviations and acronyms that the general public might have hard to understand.
- Item 2. Please state the name of the applicant organization (lead institution), postal address, e-mail address, phone number, and national organization registration number. Also state names and contact details for the intended project manager, and for the manager in charge who signs the application.
- The lead institution is responsible for the technical and administrative aspects of the project, which must be run in accordance with national regulations and the conditions set out in the grant letter from NBM
- Item 3. Project start date – (DD/MM/YY)
- Item 4. Project completion date – (DD/MM/YY)
- Item 5. Total project costs (in DKK)
- Item 6. Amount applied for from NCM/NBM (in DKK)
- Item 7. Date and signature of manager in charge/signatory (compulsory)

Project aim

NB: Project aims describes the intended effect of the project, e.g. reduced CO₂ emissions increased bio diversity, and will often not be achieved until after the end of the project. As a result, a report or seminar is not a purpose but may instead be a project goal (see items 11–13).

- Item 8. Briefly describe the background to the project. What/who initiated the project? What makes it interesting? What makes it politically relevant? Does it build on previous activities or projects?
- Item 9. State the main aim of the project, i.e. the change the project will make in political and technical terms.
- Indicate how the project helps meet specific Nordic environmental policy objectives.
- Item 10. Indicate the main result that the project is expected to deliver in order to assess whether it has achieved its aim.

Project activities

NB: "Project activities" describes the expected outcomes, products or services, e.g. a report, seminar or manual to be delivered at project completion. The activities must help fulfil the aim of the project (see items 8–10).

- Item 11. Please state the main activities and their results. How will they contribute to achieving the aim of the project. Please also categorise the project activities by putting an X in one of the fields in the box to the right and specify the project's target group (be as specific as possible).
- Item 12. Activity specific indicators of success:
Please specify indicators that measures success within the lifetime of the project. The indicators will facilitate the final evaluation of whether the expected results have been delivered.
- Item 13. Please specify whether there are conditions and problems that will not be addressed by the project or whether the scope of the project is limited in any other way.

Nordic synergy

Nordic synergy is covered under items 14–17. It is a funding condition that projects must generate broad Nordic synergy.

- Item 14. While specifying the objective/purpose of the project, was a need identified to strengthen the Nordic sense of community and affinity? If so, how does the project help achieve this?
- Item 15. What need to strengthen the Nordic cooperation within the environmental sector has been identified, and how will the project contribute to this?
- Item 16. Describe how the project will contribute to national work on nature conservation and/or cultural environment.
- Item 17. Describe how the project results contribute to international work and/or commitments on nature conservation and/or cultural environment.

Project implementation

- Item 18. Please submit a timetable with milestones, including when NCM/NBM will receive progress reports.
- Item 19. Draw up and submit a communications plan. Specify timetable, target groups, and the formats in which the project activities and main results will be presented. The communications plan should also describe how key stakeholders will be involved during the project, be included in the timetable and be reflected in the way the project is organised.
- Item 19 a. Please conduct and submit a stakeholder analysis for the project. Stakeholders are defined as individuals, groups, associations, etc. who either exert influence on or are influenced by the project, e.g. councils of ministers, committees of senior officials, national representatives, working groups, expert groups, staff groups and the general public.
- Item 20. Please indicate how the project will be **reported on, presented, embedded and used** at national, Nordic and international level.

If the project is to provide feedback via a published report, seminar or similar, this must be specified, along with the **target group and a description of the content**, e.g. the expected number of pages or participants. These details may also be used as acceptance criteria under “goals”.

Please also describe how it is expected that the feedback will be disseminated and how this relates to achieving the project’s objective(s)/purpose.

You must also categorise the reporting process by setting an X in one of the fields in the box to the right.

- Item 21. Please submit an analysis of risks associated with the project that may stop it achieving its objective. Include circumstances that are highly probable and ones that would have a major negative impact on achieving the objective(s).
- In this context, please describe how you envisage preventing these circumstances from occurring, or describe the steps that will be taken to reduce their impact.

Participants

- Item 22. Mark with an X all of the countries involved in the project.
- Item 23. Describe the national support for the project – in terms of both funding and technical support – including partnerships with, e.g. the Baltic countries, North-West Russia, the Arctic and the rest of Europe.
- To ensure that the project is motivated by national needs in the Nordic countries, and that the

outcomes are useful after it ends, it is important that the project enjoys support at national level and that you are able to document this. This includes listing the partners behind the application, who they will work with and who will be involved in running the project and following up on the outcomes.

It is desirable that Nordic co-operation projects receive funding not only from the Nordic budget but also from national or international sources. National or international support, in the form of funding and resources (e.g. manpower and infrastructure), is important for documenting the support that the project enjoys as well as the expected significance of the outcomes.

Item 24. Describe how the project will be organised, including what groups will be set up to manage and support it, how these will be staffed and the nationality of the participants.

The structure may include:

A steering committee: Responsible for decisions about the project, including changes. Please specify the role envisaged for NCM

Follow-up and reference groups: Provide advice and guidance to the project manager and team. The groups do not make decisions but have a great deal of knowledge relevant to the implementation of and support for the project outcomes.

Item 25. The manager has overall responsibility for ensuring that the project progresses as per the application and funding conditions. The manager refers to the lead institution. Provide at least the following information for the project manager:

- Name
- E-mail
- Phone no.
- Address.

Please also list his or her technical and project competences. A CV/list of projects managed may be attached as an appendix.

Item 26. The manager is aided by a project group. Provide the following information for the members:

- Name
- Gender
- Workplace/company
- Nationality.

Performance assessment, evaluation and follow-up

Item 27. Describe how the project will be evaluated, including how the knowledge acquired during it will be transmitted to the working group/council of ministers and/or to other project activities. You must also indicate how achievement of the acceptance/success criteria will be evaluated, including whether indicators for their achievement will be included in the follow-up work after the project.

Item 28. Describe how you expects to make use of the project activities and outcomes, and/or how you expect them to continue after the completion date. This anticipated follow-up work must be specified without any expectation of additional NCM funding.

Sector-specific items

Item 29. Sector specific questions.

Describe with concrete examples how the project will contribute to the meeting of the [Programme for Co-operation on the Environment and Climate 2019-2024](#). Specify which objectives in the action plan the project will contribute to.

Budget

Items 30–38. You must provide information about total project cost, by year and type of expense. NCM and its working groups only fund projects that are completed within three financial years. All amounts must be stated in thousands of Danish kroner (DKK).

Under item 34a, please indicate the costs of subjecting the project to an expert review.

If indirect costs (overheads) are included in the budget, describe under item 38 the nature of each one and how it is estimated.

NCM and its working groups do not generally cover costs other than the funding amount, e.g. they do not cover travel, publishing, interest, VAT or losses incurred due to currency fluctuations.

Items 39–47. You must provide information about total project income, by year and type of income. All amounts must be stated in thousands of Danish kroner (DKK).

Under item 40, please state the total amount of funding applied for over three years. Under item 41, specify other funds applied for from/authorised by NCM from pools in other NCM sectors or institutions. Name the pools concerned under item 47. Also, under item 47, please indicate the current overall funding position, i.e. stipulate clearly what has been applied for, what has been authorised and the names of partners that are co-funding the project. Under item 45, list income from sales, etc.

Item 48. Please state whether the project or pre-project has previously received funds from NCM Attach a status report for the project or pre-project as an appendix. All amounts must be stated in thousands of Danish kroner (DKK).

Item 49. To have a child/youth perspective, is for adults to think as a child/youth in order to understand their needs and represent their interests as well as possible. You can ask yourself a number of questions such as: Does this project improve the living conditions of children and youth in the Nordic region? Does this project have different consequences for different children/youth? Is children/youth included in the project? Does the project take the opinions of children/youth into account? The strategy for children and youth in the Nordic Region:
<http://urn.kb.se/resolve?urn=urn:nbn:se:norden:org:diva-1304>

Item 50. To identify the project's equality and diversity perspectives, look at e.g. how women/girls and men/boys, minorities, or persons of other background than Nordic, is affected with or have influence on the project. How does the project contribute to increased equality and diversity between gender, backgrounds, sexuality, religion etc.

Look for an even gender ratio, and representation of minorities in the projects board/leading group to secure equal opportunities for influence and participation.

Item 51. Sustainable development has three internal linked dimensions: the economical, the social and the ecological dimension. Pay attention to the fact that progress in one dimension might cause unwanted effects in one of the others. Examples of this could be that economic growth cause an unwanted negative impact on the environment or the society from a social perspective. Analyze which effects the project has within these three dimensions. How can the wanted sustainability effects of the project be increased? How can potential negative sustainability effects be reduced? Nordic strategy for sustainable development: <http://dx.doi.org/10.6027/ANP2013-725>

Further information

Item 52. List the attachments submitted along with the application. Relevant appendices may include the following:

- A comprehensive project description, including:
 - a timetable, milestones and activities (a Gantt chart is one option)
 - communication plan

- budget
- project description in English
- Status report for project/pre-project.

Item 53. Provide details of the individual to contact with questions related to the application, contract and project (not necessarily the project manager). As a bare minimum, the following information about the contact person is compulsory:

- Name
- Title
- Phone no.
- E-mail

Item 54. Please state the name and address of the external auditor for the lead institution. The project will be audited in accordance with the inter-Nordic auditing regulations. The national audit offices are responsible for all project funding by the NCM. They are entitled to inspect the audit conducted by the lead institution's own auditors.